



**U.S. NAVAL  
SEA CADET CORPS**  

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**CHART YOUR COURSE**

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# Welcome Aboard for Summer 2018 NLCC Orientation!

## Location and Dates

**LOCATION:** Camp Arbolado, 42500 CA-38, Angelus Oaks, CA

### TRAINING DATES:

- July 15 – July 21, 2018
- Cadets arriving by air, train, or bus will arrive on July 14th.
- Officers and staff cadets will arrive as directed by the OIC and depart on July 21st.

Go to page 3 (or click [here](#)) for more information on Arrival/Departure and travel.

## How to Register

1. Have your unit register you on Magellan.
2. Once we see the registration, we will confirm.
3. Within 48 hours of confirmation, you **MUST** do the following to be approved:
  - Submit the Additional Information Form on our website, [www.nscpsw.org](http://www.nscpsw.org). Click [here](#) to link directly to that form.
  - Pay for training and shuttle (if using) at our online store. Click [here](#) to link there.
  - Submit the Medical Supplemental Form, if you will be taking meds at training (attached at the end of this letter).
  - Submit the ADA Accommodation Form, if you will need an accommodation at training.

Go to page 2 (or click [here](#)) for more information.

## INTERESTED IN STAFFING?

Staff cadets and Officers **MUST** be approved by the Officer-in-Charge, LTJG Pete Wright, prior to registering.

For more information on becoming a member of Orientation Staff, go to page 4 (or click [here](#)).

## ALL THE OTHER STUFF YOU NEED TO KNOW

- [TRAINING OBJECTIVES AND EXPECTATIONS](#) – page 4
- [PREPARING FOR TRAINING](#) – page 5
- [DURING TRAINING](#) – page 6

Please make sure we have a valid parent email address  
for communications during training!

# **REGISTERING FOR TRAINING**

To get an APPROVED slot at the training, you **must**:

**a.** Have your unit's training officer register you on the MAGELLAN system. We will confirm upon initial entry into Magellan if space is available but must receive the following **within 48 hours** or registration will revert to Submitted status:

- 1) Payment of fees made at <https://squareup.com/store/us-naval-sea-cadet-corps>.
- 2) Completion of the ADDITIONAL INFORMATION FORM at [www.nscpcsw.org](http://www.nscpcsw.org).
- 3) Submission of Medical Supplemental Form and/or Request for Accommodation if either are needed.

**NO ORDERS WILL BE APPROVED UNTIL ALL 3 PARTS ARE COMPLETE!!!**

Please note that, if you do not complete all items within the 48 hours, you will revert to Submitted status. We only confirm and hold a space for you once, so if you are un-confirmed, you must submit all items and we will then confirm and approve, if space is available once all items are received.

**b.** Have your unit upload a copy of your completed and signed NSCTNG001 to MAGELLAN. The original should be placed in your service record, which you will bring to training.

**c.** If you will be taking any medication, scan/email (or upload to MAGELLAN) a copy of the Page 7/8 Medical Supplemental Form. Your unit's officers will help with this. **We will not approve your space until your meds have been approved as appropriate for this training.**

**d.** Send us any ADA Request for Accommodation well in advance for review, subject to approval. An approved Request for Accommodation at the home unit **does not automatically apply at the training.** Your unit's officers will help with this. **Your request must be approved before we can approve you in your training.**

**PAYMENT:** Payment for training fees, as well as airport shuttle fees, can be made at our website, [www.nscpcsw.org](http://www.nscpcsw.org). Click on Summer Training and then follow Step 4 to connect to our online store.

**Important!** Please include the following information as a note when completing your payment: Cadet's first and last names and the name of the unit they belong to. Parents often have last names that are different from the cadets and we want to make sure that your payment is posted correctly. For this reason, we encourage you to complete payment on a computer, not a phone, so that you don't miss this important step. Please submit one payment at a time with the requested information.

In accordance with NSCC regulations, training deposits are **non-refundable**.

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# **REPORTING AND TRAVEL**

**REPORTING UNIFORM** is **WORKING UNIFORM** (civilian clothes if traveling by plane, train, or bus).

**REPORTING TIMES:**

- **CADETS ARRIVING BY PERSONAL VEHICLE:**

Recruits arriving by personal vehicle should report at **10:00 AM on Sunday, July 15, 2018**. **CHECK-IN WILL NOT BE AT THE CAMP!** We are currently working on a location in the Redlands, CA, area and will notify you once that has been arranged. We will be chartering buses to take cadets up to the camp after check-in.

**Please allow about at least 2 hours for the check-in process.** Check-in is a two-step procedure: Admin (where we check paperwork and any medications) and Seabag Inspection (where we make sure that your cadet has everything specified in the attached Seabag List). **PARENTS MUST REMAIN ONSITE UNTIL THEIR CADET HAS CLEARED BOTH STEPS!!!!**

- **CADETS ARRIVING BY COMMERCIAL CARRIER:**

All recruits flying to training should plan to arrive at **ONTARIO INTERNATIONAL AIRPORT on Saturday, July 14th, NO LATER THAN 2:00 PM, and depart on Saturday, July 21st, no earlier than 2:00 PM (unless other arrangements have been made)**.

- **OFFICERS AND STAFF CADETS:**

**Adult Escorts and Staff Cadets traveling by personal vehicle** will arrive at the Ben Clark Training Center, 16791 Davis Ave., Riverside, CA, at 8AM on Saturday, July 14<sup>th</sup>, for planning meetings. If you need overnight accommodation for the night of July 13<sup>th</sup>, due to a lengthy drive, please let us know.

**Adult Escorts and Staff Cadets traveling by airplane** should plan to arrive at the Ontario airport on Friday, July 13<sup>th</sup>. We will arrange berthing that night and transport you to meetings the next morning. Please make sure we have your flight plans!

**GUIDELINES FOR COMMERCIAL TRAVELERS:**

ALL PERSONNEL TRAVELING BY COMMERCIAL CARRIER ARE TO REPORT IN CIVILIAN CLOTHES.

YOU MUST PROVIDE A COPY OF YOUR FLIGHT/TRAIN/BUS ITINERARY to [admin@nscpsw.org](mailto:admin@nscpsw.org) no later than 30 JUN 18 but it is not necessary to provide this information when you register.

Airline travelers will be transported by shuttle service to and from Camp Arbolado AT NO CHARGE, due to the inconvenience of the move. The shuttle for regular cadets (not staff cadets) will depart the USO at the Ontario airport at 3:00 PM on July 14th, so please plan accordingly in order to minimize your wait time until the shuttle leaves. **WE MUST KNOW YOUR TRAVEL PLANS SO WE CAN PUT YOU ON THE SHUTTLE LIST!!!**

**PLEASE NOTE:** We can accommodate cadets traveling "unaccompanied minor," which is a term the airlines use that means that a specifically named adult would have to meet the cadet at their gate. If this was your intention, please let us know ahead of time by contacting LCDR Manoogian at [srd@nscpsw.org](mailto:srd@nscpsw.org) to discuss **PRIOR** to booking any tickets.

Parents are advised to book airfare as "refundable/changeable," in case we have to send your cadet home early. We recommend that, should you choose not to purchase refundable fares, you purchase travel insurance. We cannot be responsible for fare increases due to unforeseen changes in the training schedule.

Upon arrival at the Ontario airport, you will proceed to the USO (exit the terminal, turn right and walk a short distance to the sign for the USO shuttle). They will have a list of our arrivals so please check in with them. Depending on the time of your arrival, you could have a long wait so be prepared! **MAKE SURE THAT WE KNOW YOUR TRAVEL PLANS!!!** If you should encounter delays en route, please call 818-822-6818 and let us know.

**WHEN YOU ARRIVE:** In your possession should be your service record, valid ID and a complete Sea Bag. **No cadet may report aboard without a complete service record** with all signatures properly executed on all relevant portions of the NSCADM001 form (Cadet Application, Medical History, Medical Exam) and NSCTNG001 (Request for Orders). Also, a SUPPLEMENTAL HEALTH HISTORY (Page 7/8 of NSCADM001) form should be included if taking or using over-the-counter or prescription medications. **NEW THIS YEAR:**

**EFFECTIVE THIS YEAR, ALL CADETS MUST HAVE PROOF OF THE FOLLOWING VACCINATIONS IN THEIR RECORDS: polio, measles, mumps, rubella, hepatitis B, pertussis, tetanus, diphtheria, and meningitis.**

**INDIVIDUALS SHOULD CARRY THEIR OWN SERVICE RECORD.**

**GRADUATION AND DEPARTURE:** Graduation events will take place on Saturday, July 21st, at 10:00 AM at a location to be determined. We will send an email invitation midway through the training, so please make sure we have a correct email that will be checked during the Training.

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## **INTERESTED IN STAFFING?**

Staff cadet inquiries should be directed to our Orientation OIC (Officer in Charge), LTJG Pete Wright. His email is [pete.wright.usnsc@gmail.com](mailto:pete.wright.usnsc@gmail.com). Petty Officer 2nd class or higher preferred, POLA a requirement. **YOU WILL NOT BE CONFIRMED WITHOUT APPROVAL BY THE OIC, EVEN IF YOU HAVE COMPLETED ALL THE OTHER STEPS TO REGISTER!!!!**

Officer inquiries should also be directed to LTJG Wright. Please contact us to have a conversation prior to applying for the training or booking flights.

**Staff Officers/Staff Cadets:** Upon notification that you have a confirmed billet on the staff, you'll receive separate instructions with details for your arrival and other useful information.

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## **TRAINING OBJECTIVES AND EXPECTATIONS**

**TRAINING OBJECTIVES:** Our objectives and purpose for offering this training evolution are:

- To provide basic indoctrination to Cadets in the fundamentals of barracks life, military standards, naval traditions, and responsibilities to enable them to enhance their fulfillment as a cadet, and to perform and excel during their tenure with the Corps.
- To provide training in a specific subject(s) for those Cadets attending training.
- To provide professional training to NSCC Officers and NSCC Staff Cadets so as to allow them the opportunity to utilize their abilities in a supervised military environment.

- To promote the highest level of training that is consistent with NLCC/NSCC National Goals with an atmosphere of respect, support, and esprit de corps.

**SAFETY:** Safety is our #1 priority. The success of this evolution depends on the safety of all personnel. This will be accomplished by the following methods:

- Accountability – This is achieved by knowing where our people are at all times and what they are doing. Each individual will act in a responsible manner.
- By always being alert to possible hazards and taking appropriate action to prevent possible harm to any personnel under our care.
- By making safety everyone’s responsibility, from the cadet to the Commanding Officer. If any person feels their safety is about to be compromised, that person will bring it to the attention of the chain of command.

**CODE OF CONDUCT/HAZING/FRATERNIZATION:** Please review the attached CODE OF CONDUCT. This code will be the basis for a quality training experience. Furthermore, there is a **ZERO TOLERANCE** for hazing and/or fraternization. This includes bullying, use of foul language, and any negative behavior that takes away from a safe and positive training environment.

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## **PREPARING FOR TRAINING**

**HAIRCUTS:** All Cadets - haircuts must conform to NSCC Grooming Standards. Males: Tapered (no steps), clean around neck and ears.

**YOU MUST GET YOUR HAIRCUT PRIOR TO TRAINING.** Each session we have cadets who actively choose to not get their haircut because they have been told it will be done at training – **THIS IS NOT THE CASE.** **Cadets may not check-in without a proper haircut.**

**CADET PREPARATION:** All cadets need to understand that this is a TRAINING evolution. They are participating to learn more about being in the NSCC program. Each individual will be asked to do things that are challenging and different from “the way I’ve always done it.” To prepare for this evolution, each person should:

- Do physical training. Push-ups, sit-ups, and running are a good way to start. Physical training is included in the cadet-training curriculum.
- Pack their own sea bag. This will help in knowing what has been brought to training. Each cadet will be 100% responsible for their own belongings.
- Break-in footwear. There will be a lot of walking during this training and boots are more comfortable if they have been broken in.

**PHYSICAL READINESS TEST (PRT):** All recruits attending Orientation **MUST PASS THE PRT.** This is a requirement to attend and receive credit for training. A copy of the minimum requirements has been attached and the PRT STANDARD ACKNOWLEDGEMENT must be on file.

PRT will be conducted during the first few days of training. This gives all cadets an opportunity to get acclimatized to the environment. Those cadets who DO NOT PASS the PRT will have their parents and unit CO notified. At that point, a decision will be made on a case-by-case basis as to whether a cadet will remain in training. The end-state is that: 1) everyone is provided the standards, 2) the cadets know what they need to do to pass the PRT, and 3) it is ultimately THEIR RESPONSIBILITY to pass.

**MEDICAL RESTRICTIONS:** Trainees with pre-existing medical conditions that will affect a safe training environment cannot be allowed to participate. While we want cadets to complete their training, safety is our first concern.

Medications prescribed or over-the-counter **are** permitted. **If your cadet will need to take ANY medications, a Supplemental Medical History (Page 7/8) which is included in this packet must be completed and approved prior to registering for training.** Please bring medications in the original container and place them in a baggie and include a copy of this form, which **MUST** be signed by a medical professional if any of the medications are prescription. **Discontinued use of required medication is not advised.**

**The final determination of participation in training due to a medical condition lies with the Commanding Officer, based on NSCC Regulations.**

**SEABAG:** Review the sea bag list. **ALL CADETS MUST BRING A WATER SYSTEM (canteen w/web belt or Camelback is OK).** All items must be marked with the cadet's last name and first initial (all underwear and socks look the same after a while). A sea bag inspection will be conducted on the first day of training. If required items are not in sea bag, attempts will be made to obtain the item for the cadet and the parent/guardian/unit will be billed. **IF IT IS NOT ON THE LIST, LEAVE IT AT HOME.** Commercial travelers should bring money and cell phone for their trip to/from Camp Pendleton; they will turn cell phones in at check-in.

**STAFF CADETS:** You will receive an e-mail from your training Officer-in-Charge with specific instructions for your training. Please note that, unlike recruits, you will also be allowed to keep money and a watch, at your own risk.

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## **DURING TRAINING**

**OUTSIDE PARTY CONTACT:** To create and maintain the most productive military environment needed for a successful training, it is necessary to isolate trainees from outside influences that may prove distracting. To this end, it is essential for parents, relatives, and friends to understand:

- Visits from parents, relatives, and friends will be prohibited.
- Visits from home unit staff not attached to the training are not allowed, unless approved in advance by the Commanding Officer.
- Trainees are not allowed to place or receive phone calls. In case of family emergencies parents are to contact the unit CO, who will then contact the Training Site. If there is an emergency regarding a cadet, a call will be placed to the parents and the unit CO.
- Cadets may send mail to family and friends.

We also try to post online pictures taken by our Photojournalism Training as staff time and internet capacity allows. Check our website, [www.nscpsw.org](http://www.nscpsw.org), for the link to our Facebook page.

**CADET MAIL:** Due to anticipated limited e-mail access, we will not be able to take inbound e-mails for the cadets. If you would like to send a letter, please address to:

(Cadet's Name)

(NLCC Orientation, including Division number if you know it)



US Naval Sea Cadet Corps  
40235 Benwood Ct.  
Temecula, Ca 92591

Please note that this is for incoming cadet mail during the period of 16 JUL to 19 JUL. To ensure delivery, we recommend that you **send your letter no later than Tuesday, 17 JUL**, to ensure that it arrives during training. Any mail received after training is done will be marked "Return to Sender."

Parents, be aware that the regimented military lifestyle at recruit training is *very different* from what your cadets have experienced in the civilian world. Please discount the first letter home from your cadets; wait until you receive the second letter home and you'll find they've adjusted well, and very quickly, and are actually enjoying themselves.

**NO CELL PHONES ALLOWED FOR ANY CADETS.** Cadets traveling by commercial carrier may bring a cell phone to stay in contact with family until arrival. These cell phones will be secured during training and returned to cadets for their return travel. Failure to turn in cell phones or using cell phones during training will be grounds for dismissal.

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**QUESTIONS/CONCERNS:** Your unit CO is the first person who may be able to answer questions or concerns. They have been sent a copy of this information letter. If you still have questions, please e-mail to [question@nscpsw.org](mailto:question@nscpsw.org).

We look forward to your cadet having a positive training experience. Welcome Aboard!

LCDR Vahan Manoogian, NSCC  
Commanding Officer  
[srd@nscpsw.org](mailto:srd@nscpsw.org)

LTJG Pete Wright, NSCC  
NLCC Orientation Training OIC  
[pete.wright.usnsc@gmail.com](mailto:pete.wright.usnsc@gmail.com)

Attachments:

- a) Sea Bag List
- b) Code of Conduct
- c) Standing Orders
- d) PRT Standards
- e) Medical History Supplemental for Training Authorization, Consent and Release

## SEA BAG LIST - NLCC PHOTOJOURNALISM TRAINING

**NOTE TO PARENTS:** Your cadet is responsible for packing his/her sea bag. Please inspect their sea bag for the following items. ALL SEABAG ITEMS MUST BE MARKED WITH CADET'S NAME!

<b>X</b>	<b>AMT</b>	<b>ITEM</b>	<b>X</b>	<b>AMT</b>	<b>ITEM</b>
		<b>WORKING UNIFORM</b>			
		<b>NWUs</b>	<b>OR</b>		<b>BDUs</b>
	2	Sets of uniforms		2	Sets of uniforms
	6	Navy Blue T-shirts		6	Brown T-shirts
	1	Pair navy Blue Blousing straps		1	Pair green Blousing straps
	6	Pairs of black socks		6	Pairs of black socks
	1	Uniform jacket (or any short jacket that will keep you warm at night) - black or navy color preferred		1	Uniform jacket (or any short jacket that will keep you warm at night) - black or navy color preferred
	1	Pair of black working uniform boots		1	Pair of black working uniform boots
	1	Matching 8-point cover with NLCC flash - no "recruit" ballcaps		1	Matching 8-point cover with NLCC flash - no "recruit" ballcaps
		<b>DRESS UNIFORM</b>			<b>PT CLOTHES</b>
	1	Set "Salt & Peppers" summer dress uniform with NLCC shoulder flash and appropriate chevrons		2	Pairs PT shorts - black or navy preferred, no inappropriate logos
	1	Cover ("Dixie Cup")		2	T-shirts - yellow or gold preferred, no inappropriate logos
	2	White T-shirts		1	Pair athletic/running shoes
	1	Pair of uniform dress shoes		6	Pairs of white athletic socks
	1	Name tag and ribbons		1	Swimsuit (females: one-piece only)
				2	Athletic bras (females)
		<b>MISC. CLOTHING ITEMS</b>			Any braces (knee, ankle, etc.) you currently use
	6	Sets of underwear (Males: Boxers OK)		1	Pair of sweats - black or navy preferred, no inappropriate logos
	1	Bathrobe/shower wrap (optional)			
	1	Pair of shower shoes			<b>OTHER</b>
	1	Rain poncho		1	Camera with charging cord or spare batteries (highly recommended)



X	AMT	ITEM	X	AMT	ITEM
	1	Pair small silver ball earrings (optional, females only)		1	Laptop computer/charging cord/mouse (highly recommended)
				1	Cord to connect camera to laptop (highly recommended)
		<b>HYGIENE ITEMS</b>		1	Canteen with belt or Camelback water system
	1	Tube of SPF 15 or greater sunscreen		1	Sea bag
	1	Chapstick		1	Pillow with pillowcase (white preferred)
	2	Towels		1	Blanket - blue, gray or olive preferred
	2	Washcloths		1	Set twin bed sheets - 1 flat, 1 fitted (white preferred)
	1	Hand soap (small pump bottle)		1	Lock with 2 keys (one in service record)
	1	Hand sanitizer (kept in uniform pocket)		1	Chain to wear lock key around neck
	1	Shampoo		1	Black ballpoint pen
	1	Toothbrush/toothpaste		4	#2 pencils
	1	Soap		1	Composition notebook
	1	Shaving gear, if needed		1	Sewing kit
	1	Deodorant		1	Mesh laundry bag
	1	Comb/brush		1	Small flashlight
		Feminine products (females)		1	Black shoeshine kit (paste only)
		Pins, rubber bands, gel to secure hair (females)		6	Clothes hangers
		Moleskin (VERY IMPORTANT!)		1	Wristwatch
					Religious materials (optional)

**CONTRABAND!!! THE FOLLOWING ARE PROHIBITED (DO NOT BRING):**

Make-up and perfumes/colognes

Controlled substances

Pornographic materials

Electrical appliances

Aerosol cans (e.g., hairspray, shave cream)

Weapons

Matches/lighters

Tobacco products

Glass containers

Jewelry (exc: small silver ball earrings for females)

**\*\*NOTE: Any contraband items brought by mistake must be turned back to the adult escorting to training.**

**\*\*NOTE: CELL PHONES – commercial travelers may turn in during check-in; these will be returned on departure day.**



UNITED STATES NAVAL SEA CADET CORPS  
Headquarters & Service Company  
Summer Training Command  
Marine Corps Base, Camp Pendleton, CA

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CODE OF CONDUCT

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So that this command and all its personnel may effectively work together as a team in a safe environment conducive to learning and esprit de corps, we have established the following Code of Conduct. It will govern all our behavior, from the Commanding Officer to the most junior Cadet. All personnel, cadets, and staff:

1. Will conduct themselves in a professional and military manner so as to bring credit to themselves, their home unit, the United States Naval Sea Cadet Corps, and the United States Navy.
2. Will not use vulgar, profane, humiliating, or racially/ ethnically slanted language or address to one another.
3. Will not threaten, or attempt to do bodily harm to one another.
4. Will not take, obtain, or withhold by any means, the property, money, or other articles of value from another.
5. Will not introduce with the intent to use, sell, transfer, or distribute any amount of illicit drugs or paraphernalia, alcoholic beverages, or tobacco products.
6. Will not engage in collection, soliciting, or distributing funds of any kind except as authorized by the command.
7. Will not willfully damage or destroy any government or personal property.
8. Will refrain from physical contact, hand-passed notes, or romantic interludes that are prejudicial to good order and discipline.
9. Will speak to or about each other in a respectful manner. There is to be no arguing, gossiping, backbiting, teasing, or other language deemed unacceptable.

Failure to abide by this Code of Conduct and other guidelines established by the Commanding Officer may result in disciplinary action, extra military instruction (EMI) or dismissal from training.

All reported violations of this Code of Conduct will be investigated. Accusations determined to be knowingly false will carry the same penalty as the violation itself. Summer Training Command, Camp Pendleton, CA is \*not\* the place to joke around. Don't forget where you are and what you're here for.

This command has a ZERO TOLERANCE policy concerning hazing, sexual harassment, and fraternization. This includes bullying, use of foul language, and any negative behavior that takes away from a safe and positive training environment. Transportation costs for anyone dismissed from training rest with the parents or home unit.

V. Manoogian, LCDR, NSCC  
Commanding Officer

U. S. NAVAL SEA CADET CORPS  
PACIFIC SOUTHWEST REGION

**Standing Orders**

These orders are to remain in effect for the duration of the training unless modified by competent authority. Failure to obey them will be regarded as a breach of discipline and will subject you to disciplinary action.

1. All cadets will rise at reveille. You will rise promptly and put on the uniform of the day. You will clean and square away your company area in preparation for morning inspection. You will be ready for muster at the appropriate time. Staff Cadets and Officers will rise 10 minutes prior to trainees.
2. You will be present at every muster and in the proper uniform of the day unless excused by the proper authority.
3. You will maintain proper military bearing at all times and observe all military customs and courtesies.
4. You will stand all assigned watches in a military and seamanlike manner.
5. You will not leave the assigned training area or berthing area without the approval of proper authority.
6. You will observe the chain of command. You will initiate requests and reports by addressing your squad leader.
7. You will at all times display due regard for the health, welfare, and safety of yourself and your shipmates.
8. You will not pretend to be ill or injured.
9. You will not embarrass or degrade another person.
10. There will be no smoking.
11. You will not fight or engage in skylarking.
12. The use of illegal or controlled substances is prohibited.
13. You will not leave any electrical appliances unattended while plugged into a circuit.
14. No trainee will be out of their bunks between lights out and reveille unless they are on watch, using the restroom (head) or with approval of proper authority. Staff Cadets will observe lights out one hour after trainees.
15. Staff will remain in uniform while in a duty status.
16. All trainees will respect and observe "out of bounds" notices and "off limits areas" throughout the barracks.
17. Trainees may not use phones.
18. You will not loiter on the quarterdeck. All trainees on the quarterdeck will be in the uniform of the day.
19. All meals will be eaten as a company unless excused by proper authority.
20. Forms of address:
  - \*The Commanding Officer will be addressed as Captain, Skipper, or by rank and name.
  - \*The Executive Officer will be addressed as Commander or by rank and name.
  - \*All other officers will be addressed by rank and name. (EX: LCDR O'Riley, Ensign Collins, Instructor Gorman)
  - \*Chief Petty Officers will be addressed as CHIEF.
  - \*Company Commanders will be addressed as CC.
  - \*Assistant Company Commanders will be addressed as ACC.
  - \*All other staff cadets will be addressed by rank and name. (EX: Petty Officer Brown, Seaman Smith)
  - \*Recruits will be addressed as Recruit (last name) (EX: Recruit Johnson)

**NOTICE**

This form, used as a supplement to the Report of Medical History, is MANDATORY for all Cadets who are currently taking medication and will report to training with prescription and/or non-prescription (over the counter) medications. Cadets may bring prescription and non-prescription medication to training as long as the medication is not for a contagious illness or physical condition that would normally preclude his/her full participation in rigorous physical activity. Medication must NOT have expired. This form is to be used in conjunction with the current report of Medical History when screening cadets prior to attending "ALL" trainings for those taking medications.

**THE INFORMATION YOU PROVIDE MUST BE ACCURATE AND COMPLETE.** If the cadet is taking prescription medications, a qualified medical provider must endorse this document in Section 10, confirming the accuracy of the prescription information provided. Medical provider signature for OTC medications is NOT REQUIRED; parent signature is sufficient for OTC medications.

Commanding Officers of Training Contingents (COTC) and Senior Escort Officers (SEO) retain the obligation and right to deny acceptance for training to any Cadet if upon review of the Report of Medical History and this document, it is determined that the Cadet is not physically and/or medically qualified (without ADA accommodation). This includes a determination that they do not have sufficient or qualified personnel to administer required medications. Parents/Legal Guardians should be consulted before making these type determinations.

**1. PERSONNEL INFORMATION**

<b>1a.</b> Last Name	<b>1b.</b> First Name	<b>1c.</b> MI	<b>1d.</b> Social Security Number
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**2. TRAINING INFORMATION**

<b>2a.</b> Training Code	<b>2b.</b> Training Start Date	<b>2c.</b> Training End Date	<b>2d.</b> Training Days	<b>2d.</b> Training Location
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**3. PACKAGING AND LABELING REQUIREMENTS**

<b>3a. Prescription Medication</b> <ul style="list-style-type: none"> <li>Must be in the original container from the pharmacy or manufacturer.</li> <li>Must have a complete prescription label attached to the container.</li> <li>The container will only contain the medication it is labeled for.</li> <li>The Cadet must be the person prescribed the medication and his or her name must appear on the prescription label.</li> </ul>	<b>3b. Non-Prescription Medication (Over the Counter)</b> <ul style="list-style-type: none"> <li>Must be in the original container from the manufacturer.</li> <li>Must have a complete manufacturer's label attached to the container identifying the contents and directions for use.</li> <li>The container will only contain the medication it is labeled for.</li> </ul>
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**4. PRESCRIPTION OR NON-PRESCRIPTION MEDICATION** *(Use additional documents if more than three medications are provided)*

<b>4a.</b> Name of Medication	<b>4b.</b> Strength	<b>4c.</b> Total Quantity Required	<b>4d.</b> Total Quantity Sent
<b>4e.</b> Storage (Use Block 7, if necessary) <input type="checkbox"/> Refrigerate <input type="checkbox"/> Child-Proof Cap <input type="checkbox"/> Other:	<b>4f.</b> Frequency and Dosage (check one) <input type="checkbox"/> As needed, as labeled <input type="checkbox"/> On schedule, as labeled <input type="checkbox"/> Other: See Block 4l and/or Block 7		
<b>4g.</b> Prescribing Provider Name	<b>4h.</b> Prescribing Provider Phone Number	<b>4i.</b> Prescribing Provider Phone Number (alternate)	
<b>4j.</b> Reason for medication <i>(Describe in detail if necessary)</i>			
<b>4k.</b> Relevant side effects to be observed if any: <i>(Such as reactions to food, dehydration, sun sensitivity, hives, other medication restrictions, decreased balance/motor skills, hyperactivity, concentration, drowsiness, lethargy, etc.)</i>			
<b>4l.</b> List any other important information about this medication since access to medical information or facilities could be delayed due to training activities or location.			
<b>4m.</b> Expected effects if medication is not taken as directed.			

**5. PRESCRIPTION OR NON-PRESCRIPTION MEDICATIONS** *(Use additional documents if more than three medications are provided)*

<b>5a.</b> Name of Medication	<b>5b.</b> Strength	<b>5c.</b> Total Quantity Required	<b>5d.</b> Total Quantity Sent
<b>5e.</b> Storage (Use Block 7, if necessary) <input type="checkbox"/> Refrigerate <input type="checkbox"/> Child-Proof Cap <input type="checkbox"/> Other:	<b>5f.</b> Frequency and Dosage (check one) <input type="checkbox"/> As needed, as labeled <input type="checkbox"/> On schedule, as labeled <input type="checkbox"/> Other: See Block 5l and/or Block 7		
<b>5g.</b> Prescribing Provider Name	<b>5h.</b> Prescribing Provider Phone Number	<b>5i.</b> Prescribing Provider Phone Number (alternate)	
<b>5j.</b> Reason for medication <i>(Describe in detail if necessary)</i>			
<b>5k.</b> Relevant side effects to be observed if any: <i>(Such as reactions to food, dehydration, sun sensitivity, hives, other medication restrictions, decreased balance/motor skills, hyperactivity, concentration, drowsiness, lethargy, etc.)</i>			
<b>5l.</b> List any other important information about this medication since access to medical information or facilities could be delayed due to training activates or location.			
<b>5m.</b> Expected effects if medication is not taken as directed.			

## MEDICAL HISTORY SUPPLEMENTAL

<b>6. PRESCRIPTION OR NON-PRESCRIPTION MEDICATION</b> <i>(Use additional documents if more than three medications are provided)</i>			
<b>6a.</b> Name of Medication	<b>6b.</b> Strength	<b>6c.</b> Total Quantity Required	<b>6d.</b> Total Quantity Required
<b>6e.</b> Storage (Use Block 7, if necessary) <input type="checkbox"/> Refrigerate <input type="checkbox"/> Child-Proof Cap <input type="checkbox"/> Other:	<b>6f.</b> Frequency and Dosage (check one) <input type="checkbox"/> As needed, as labeled <input type="checkbox"/> On schedule, as labeled <input type="checkbox"/> Other: See Block 6l and/or Block 7		
<b>6g.</b> Prescribing Provider Name	<b>6h.</b> Prescribing Provider Phone Number	<b>6i.</b> Prescribing Provider Phone Number (alternate)	
<b>6j.</b> Reason for medication <i>(Describe in detail if necessary)</i>			
<b>6k.</b> Relevant side effects to be observed if any: <i>(Such as reactions to food, dehydration, sun sensitivity, hives, other medication restrictions, decreased balance/motor skills, hyperactivity, concentration, drowsiness, lethargy, etc.)</i>			
<b>6l.</b> List any other important information about this medication since access to medical information or facilities could be delayed due to training activities or location.			
<b>6m.</b> Expected effects if medication is not taken as directed			
<b>7. REMARKS</b> (please include comments as required by Blocks 4, 5 and/or 6. Also provide any other medical history that you or your physician deems important)			
<b>8. STATEMENT OF UNDERSTANDING AND CONSENT</b>			Parent/Guardian Initial Below
<b>8a.</b> During the NSCC/NLCC training evolution, NSCC medical personnel on duty and/or assigned NSCC staff members have my permission to administer the medication listed in Block 4, Block 5 and/or Block 6. I understand that all medications provided to the NSCC training contingent staff, must be in the original medication bottle containing all of the information required by Block 4, 5, and/or 6.			
<b>8b.</b> I give consent to the NSCC staff to contact the medical provider as needed for clarification with regard to medications listed and the conditions for which the medication is prescribed. The medical provider has been notified that the NSCC is authorized to obtain medical/prescription information if necessary.			
<b>8c.</b> I understand that all medications will be collected at the beginning of training and administered to the Cadet based on dosing instructions on the medication bottle/package. In no instance will Cadets be allowed to self-medicate with any medication whether it is over the counter or prescription. I understand I must provide the required amount of medication needed for the entire duration of the training evolution.			
<b>8d.</b> I understand that the Commanding Officer of the Training Contingent (COTC), and/or National Headquarters (NHQ) retains the authority to not accept and/or terminate Cadet's training at any time due to medical/other reasons. If terminated, parent agrees to immediately pick up their son/daughter upon notification by the COTC and/or training staff.			
<b>9. AUTHORIZATION AND RELEASE</b>			
I certify that, to the best of my knowledge, the information provided is true and accurate and I have disclosed all pertinent medical history. Furthermore, I authorize the Naval Sea Cadet Corps, its agents, officials, and training staff members, to dispense medication listed on this authorization and I "Hold Harmless" the Naval Sea Cadet Corps from any and all liability, actions, or causes of action for damages or injury that may arise, directly or indirectly, from my child's use of medication while participating in Naval Sea Cadet Corps activities. I understand that training staff members may not be medical professionals and that medication will be dispensed according to the manufacturer's instructions and/or the instructions I provided on this authorization.			
<b>9a.</b> Name of Parent/Guardian (Type or Print)	<b>9b.</b> Signature	<b>9c.</b> Date (DD MMM YY)	
<b>10. ENDORSEMENTS</b>			
I have reviewed the medical record of this cadet and certify that the medications listed on this form are true and correct as prescribed and that this cadet is physically able to attend the listed training evolution.			
<b>10a.</b> Name of Medical Provider (Type or Print)	<b>10b.</b> Signature	<b>10c.</b> Date (DD MMM YY)	
I certify that I have reviewed the above information and the Cadet listed on this form is physically able to attend the listed training evolution.			
<b>10d.</b> Name of Commanding Officer (Type or Print)	<b>10e.</b> Signature	<b>10f.</b> Date (DD MMM YY)	