



**U.S. NAVAL
SEA CADET CORPS**
CHART YOUR COURSE

Welcome Aboard for Summer 2018 Small Boat Sailing Training!

This training is a “Day Camp” style training, meaning that cadets will arrive in the morning and go home in the evening.

This training will be held in and around the Schooner Bill of Rights, a 137-foot long (spared length) Gloucester schooner that was launched in March of 1971. As a class, the schooners were said to be "tough enough to outfight anything they could not outrun and fast enough to outrun anything they could not outfight.”

Cadets will learn about sailing small craft, using 12-foot sailboats provided by the South Bayfront Sailing Association. There will be separate trainings for Navy League cadets (ages 10 – 13) and Sea Cadets (ages 14 – 18).

Location and Dates

LOCATION: Chula Vista Marina,
Chula Vista, CA

TRAINING DATES:

- NLCC Session 1: June 18 - 22, 2018
- NLCC Session 2: July 9 – 13, 2018
- NSCC Session 1: June 25 - 29, 2018
- NSCC Session 2: July 16 – 20, 2018

Training will begin each day at 9 AM and conclude at 5PM. Cadets may be dropped off as early as 7 AM and must be picked up by 6 PM each evening.

How to Register

1. Have your unit register you on Magellan. Once we see the registration, we will confirm.
2. Within 48 hours of confirmation, you MUST do the following to be approved:
 - a. Submit the Additional Information Form on our website, www.nscpsw.org. Please be aware that there are separate forms for NLCC and NSCC.
 - b. Pay for training at our online store. Click [here](#) for the NSCC store and [here](#) for the NLCC store.
 - c. Submit the Medical Supplemental Form, if you will be taking meds at training (attached at the end of this letter).
 - d. Submit the ADA Accommodation Form, if you will need an accommodation at training.

Go to page 2 (or click [here](#)) for more information.

ALL THE OTHER STUFF YOU NEED TO KNOW

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REGISTERING FOR TRAINING

To get an APPROVED slot at the training, you **must**:

a. Have your unit's training officer register you on the MAGELLAN system. We will confirm upon initial entry into Magellan if space is available but must receive the following **within 48 hours** or registration will revert to Submitted status:

- 1) Payment of fees made at our website (Registration Step 4).
- 2) Completion of the ADDITIONAL INFORMATION FORM at our website (Registration Step 3).
- 3) Submission of Medical Supplemental Form and/or Request for Accommodation, if either are needed.

NO ORDERS WILL BE APPROVED UNTIL ALL 3 PARTS ARE COMPLETE!!!

b. Have your unit upload a copy of your completed and signed NSCTNG001 to MAGELLAN. The original should be placed in your service record, which you will bring to training.

c. If you will be taking any medication, scan/email (or upload to MAGELLAN) a copy of the Page 7/8 Medical Supplemental Form. Your unit's officers will help with this. **We will not approve your space until your meds have been approved as appropriate for this training.**

d. Send us any ADA Request for Accommodation well in advance for review, subject to approval. An approved Request for Accommodation at the home unit **does not automatically apply at the training.** Your unit's officers will help with this. **Your request must be approved before we can approve you in your training.**

PAYMENT: Payment for training fees can be made at our website, www.nscpsw.org. Click on Summer Training and then follow Step 4 to connect to the appropriate online store.

Important! Please include the following information as a note when completing your payment: Cadet first and last names and the name of the unit they belong to. Parents often have last names that are different from the cadet's and we need this information in order to properly apply your payment. For this reason, we encourage you to complete payment on a computer, not a phone, so that you don't miss this important step. Please submit one payment at a time with the requested information.

In accordance with NSCC regulations, training deposits are **non-refundable**.

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REPORTING

REQUIRED DRESS: All attendees will be required to wear a shirt, shorts or long pants (as desired), closed-toe shoes, socks, and a wide-brimmed hat. We also recommend that you bring sunscreen as the sun can be quite strong on the water.

REPORTING TIMES: All attendees should be onsite by 9 AM, although drop-offs may be as early as 7 AM. Activities for the day will conclude around 5 PM and all attendees must be picked up by 6 PM.

WHAT TO BRING: In your possession should be your service record, valid ID, a sack lunch and snacks. **NO FOOD WILL BE SERVED DURING THE DAY!**

No cadet may report aboard without a complete service record with all signatures properly executed on all relevant portions of the NSCADM001 form (Cadet Application, Medical History, Medical Exam) and NSCTNG001 (Request for Orders). Also, a SUPPLEMENTAL HEALTH HISTORY (Page 7/8 of NSCADM001) form should be included if taking or using over-the-counter or prescription medications.

INDIVIDUALS SHOULD CARRY THEIR OWN SERVICE RECORD.

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INTERESTED IN STAFFING?

Officer inquiries should be directed to LT Rodger Morris at rodger.l.morris@gmail.com. Please contact us to have a conversation prior to applying for the training.

Upon notification that you have a confirmed billet on the staff, you'll receive separate instructions with details for your arrival and other useful information.

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TRAINING OBJECTIVES AND EXPECTATIONS

TRAINING OBJECTIVES: Our objectives and purpose for offering this training evolution are:

- To provide training in a specific subject(s) for those Cadets attending training.
- To provide professional training to NSCC Officers and NSCC Staff Cadets so as to allow them the opportunity to utilize their abilities in a supervised military environment.
- To promote the highest level of training that is consistent with NLCC/NSCC National Goals with an atmosphere of respect, support, and esprit de corps.

SAFETY: Safety is our #1 priority. The success of this evolution depends on the safety of all personnel. This will be accomplished by the following methods:

- Accountability – This is achieved by knowing where our people are at all times and what they are doing. Each individual will act in a responsible manner.
- By always being alert to possible hazards and taking appropriate action to prevent possible harm to any personnel under our care.

- By making safety everyone's responsibility, from the cadet to the Commanding Officer. If any person feels their safety is about to be compromised, that person will bring it to the attention of the chain of command.

CODE OF CONDUCT/HAZING/FRATERNIZATION: Please review the attached CODE OF CONDUCT. This code will be the basis for a quality training experience. Furthermore, there is a **ZERO TOLERANCE** for hazing and/or fraternization. This includes bullying, use of foul language, and any negative behavior that takes away from a safe and positive training environment.

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PREPARING FOR TRAINING

CADET PREPARATION: All cadets need to understand that this is a TRAINING evolution. Each individual will be asked to do things that are challenging and different from “the way I’ve always done it.”

MEDICAL RESTRICTIONS: Trainees with pre-existing medical conditions that will affect a safe training environment cannot be allowed to participate. While we want cadets to complete their training, safety is our first concern.

Medications prescribed or over-the-counter **are** permitted. **If your cadet will need to take ANY medications during the day, a Supplemental Medical History (Page 7/8) which is included in this packet must be completed and approved prior to registering for training.** Please bring medications in the original container and place them in a baggie and include a copy of this form, which **MUST** be signed by a medical professional if any of the medications are prescription. **Discontinued use of required medication is not advised.**

The final determination of participation in training due to a medical condition lies with the Commanding Officer, based on NSCC Regulations.

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DURING TRAINING

NO CELL PHONES ALLOWED FOR ANY CADETS. Cell phones may not be used during the training day. Using cell phones during training without authorization will be grounds for dismissal.

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QUESTIONS/CONCERNS: Your unit CO is the first person who may be able to answer questions or concerns. They have been sent a copy of this information letter. If you still have questions, please e-mail to question@nscpsw.org.

We look forward to your cadet having a positive training experience. Welcome Aboard!

LCDR Vahan Manoogian, NSCC
Commanding Officer
srd@nscpsw.org

LTJG Rodger Morris, NSCC
Small Boat Sailing Training OIC
rodger.l.morris@gmail.com

Attachments:

- a) Code of Conduct
- b) Standing Orders
- c) Medical History Supplemental for Training Authorization, Consent and Release