



HOW TO REGISTER FOR THIS TRAINING

1. Have your unit register you on Magellan. Once we see the registration, we will confirm you if space is available. This means that we will be holding a spot for you temporarily.
2. Within 48 hours of confirmation, you **MUST** do the following to be approved:
 - Submit the Additional Information Form on our website, www.nscpsw.org. Click [here](#) to link directly to that form.
 - Pay for training at our online store. Click [here](#) to link there.
 - Submit the Medical Supplemental Form (NSCADM001 pages 7 and 8, if you will be taking meds at training. We must approve your meds as appropriate for this training environment and will contact you if we have any questions.
 - Submit the ADA Accommodation Form (NSCADM001, pages 9 and 10, if you will need an accommodation at training. This form is only needed if you require a modification of the program and **an approved Request for Accommodation at the home unit does not automatically apply at the training**. We must approve your accommodation before we approve orders.
3. If all items are complete within the 48 hours, we will approve your orders.
4. If we have not received all required items within 48 hours, we will unconfirm you on Magellan, meaning that your status will revert to SUBMITTED and you will no longer have a reserved space. **YOU MUST THEN SUBMIT ALL REQUIRED ITEMS AND, IF SPACE IS STILL AVAILABLE, WE WILL APPROVE ONCE YOUR REGISTRATION IS COMPLETE.** We only reserve a space once.

PLEASE NOTE: This training requires proof of Class 2 swimmer minimum. You will be required to submit a SIGNED copy of NSCTNG015, dated within 6 months of the end of training) by a week prior to the start of training. Failure to do can result in your orders being canceled!

If you have any questions, please feel free to contact us at admin@nscpsw.org.